**LIMITED TENDER NOTICE**

Diu Higher Education Society, Diu College, Diu invites sealed Limited Tender from reputed Travel Agencies / Vehicle Providers for hiring of one Motor Vehicle (4-seater A.C. Car) for a period of 1 year for Diu College, Diu.

<table>
<thead>
<tr>
<th>Sr. No.</th>
<th>Description/Particulars</th>
<th>EMD Amount</th>
<th>Tender Fees</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Hiring of one Motor Vehicle (4-seater A.C. Car) with driver for Diu College, Diu. The vehicle is of TATA/MARUTI/TOYOTA etc. make and can be used for the official purpose including carrying of materials. <strong>Height</strong>: more than 1500 mm &amp; less than 1900 mm <strong>Length</strong>: more than 3900 mm &amp; less than 4415 mm <strong>Width</strong>: more than 1600 mm &amp; less than 1800 mm.</td>
<td>Rs. 12000/-</td>
<td>Rs. 500/-</td>
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</table>

The bids should be submitted along with non-refundable Tender fee of Rs. 500/- (Rs. Five Hundred Only) in form of Demand Draft (DD), and refundable E.M.D. of Rs. 12,000/- (Rs. Twelve Thousand Only) in form of FDR in favour of **The Collector & Chairman and Principal & Member Secretary, DHES, Diu**.

- Last Date of Submission of Tender: 16/11/2015 upto 4:00 PM
- Opening of Tender (if possible): 17/11/2015 on 12:00 PM

(Pradeep Wahule, IFS)
DCF, Daman-Diu &
Principal (I/c), Diu College, Diu

Copy to: The DIO, NIC, Diu with request to upload in website.
1) The rates offered by the tenderers and accepted by the College will remain valid for a period of one year.

2) The rates quoted must be inclusive of fuel & maintenance charges, all taxes, custom duty, excise duty, local levies, work contract tax, VAT, service tax etc. imposed/to be imposed by Central/State Government/Local bodies or any other tax levied by the Central/State Government in future.

3) The rates must be quoted on monthly basis for journey distance upto 1400 KM and on Rs. per KM basis beyond 1400 KM.

4) The vehicle should not be more than 3 years old (i.e. 2013 or later) and having excellent working conditions with good interior and upholstery.

5) The vehicle will be used normally during office hours between 10:00 AM to 6:00 PM. However it can be requisitioned even after office hours, on holidays and Sundays if needed.

6) The vehicle must always be available along with driver. Driver has to stay after office hours when required. However, after 8:00 PM extra night allowance of Rs. 300/- per night shall be paid to the driver. It is the duty of contractor to manage the timings and needs of driver.

7) The driver deployed should have good moral character and reasonable experience of driving and should be able to converse in Hindi.

8) In case of outstation tours, driver should carry sufficient cash/fuel card etc. and on no account the officials using the car be made to pay for any amount towards fuel charges/toll charges etc.

9) All the papers viz. Insurance, Registration, Road Tax, Pollution Certificate, Valid License, etc. related to vehicle should be readily available in vehicle with drivers. Attested copies of the same have to be submitted at the time of acceptance of order.

10) The person engaged by the contractor will be the employees of the Contractor and neither the Contractor nor the labours shall have any right to claim any employment in the college.

11) The contractor shall arrange to obtain Police Verification Certificate regarding the antecedents of the persons engaged by them.

12) The tenderer shall ensure that the vehicle provided is registered under the Motor Vehicle Act.

13) The contract is for one year and extendable for next year on mutual understanding. However, the undersigned reserves the right to terminate the
contract before one year. Further the contract shall be terminated if the society/college shall no more require the facility of the vehicle.

14) Punctuality and quality of service will be the essence of the agreement. Therefore, the renewal of the agreement will be subject to punctuality and satisfactory performance by the contractor.

15) The contractor will also have to make alternate arrangements in case of breakdown of vehicle.

16) The tender is not transferable under any circumstances. Each page of the tender document shall be signed by the tenderer.

17) Right to reject any or all offers without assigning any reason is reserved with the undersigned.

18) On acceptance of rate in all respect, the vehicle should be made available to the department within 15 days from the date of receipt of the work order.

19) No advance payment will be made in any circumstances.

20) All bills should be in duplicate / triplicate and shall invariably mention the number and date of supply order.

21) The tenders will be opened in presence of tenderers or their representative if possible.

22) In case of failure to provide vehicle during tenure or to remove the vehicle by the owner, the loss suffered by the Society / College will be recovered from the vehicle owner or traveler/travel agency from the security deposit/earnest money or payment due or any bills to the extent required.

23) In case the vehicle owner does not implement work order placed with him, the contract for the hiring of vehicle shall stand terminated with no further liabilities on either parties to the contract.

24) The vehicle may be used by the college outside Diu. The necessary documentation (if any) and its cost shall be borne by the owner. However, the toll tax will be reimbursed with bill at the time of settlement.

25) No agreement will be required to be signed by successful tenderer for hiring of vehicle contract rates tenders/offer in response to the considered Limited Tender Notice shall be considered as acceptance of all the terms and condition for hiring of vehicle for all legal purpose.

26) The right to accept or reject Limited Tender without assigning any reasons or all tenders in part or whole is reserved with the undersigned and his decisions on all matters relating acceptance or rejection of the tenders as a whole or in part will be final and binding to all.
27) The sealed tender should enclose tender fees of Rs. 500/- and EMD amount of Rs.12000/- along with signed tender documents and Income Tax Returns of 3 years. The envelope should be super scribed as “TENDER FOR VEHICLE ON HIRE”. Tender received without EMD shall be summarily rejected.

28) All bills should be in TRIPLICATE and should invariably mention the number & date.

29) All disputes will be subject to Diu jurisdiction only.

(Pradeep Wahule, IFS)

DCF, Daman-Diu & Principal (I/c), Diu College, Diu

The terms and conditions mentioned in the tender documents are accepted.

(Signature of authorized person with seal)
RATE SCHEDULE

Schedule for providing a vehicle on hire along with driver for Diu College, Diu.

<table>
<thead>
<tr>
<th>Sr. No.</th>
<th>Description/Particulars</th>
<th>Quantity</th>
<th>Rate per Month (upto 1400 KM)</th>
<th>Rate per KM (beyond 1400 KM)</th>
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(Rupees ______________________ Only)

(Signature of authorized person with seal)

DOCUMENTS TO BE ATTACHED:
1) Signed tender document
2) Income Tax Return of last 3 years.