E-TENDER NOTICE

On behalf of the President of India, the Deputy Director (Tourism), Diu hereby re-invites e-Tenders (2nd Call) for the below mentioned works through on-line on https://www.nprocure.com from eligible agencies. The tender notice is also available on www.diu.gov.in

1. Name of Work

1. 09 (nine) workers for cleaning & maintenance of gardens 2 (two) opposite Diu Museum & one (1) at Opp. Gandhiji Smruti at Chakratirth Beach, Diu area, near environ, roads and accesses through the entire garden by removal of organic and inorganic wastes, all foreign materials including transportation, storing, disposal and maintain cleanliness in the garden throughout the day.

2. 03 (three) watchmen at garden Opp. Diu Museum & Opp. Gandhi Smruti at Chakratirth Beach to provide safety of garden throughout night.

2. Cost of Tender Documents Rs. 1000/-

3. Bid Security (E.M.D.) Rs. 50,000/- (Rupees Fifty Thousand Only)

4. Important Dates

Bid Downloading date start: 01-07-2014 onwards
Bid Downloading date End: 23-07-2014 upto 15:00 hrs.
Date and time for submission of hard copy of the bid: 23-07-2014 upto 16:00 hrs.
Opening of Technical Bid: 23-07-2014 at 12:00 hrs.
Opening of Financial Bid: 01-08-2014 Upto 17.00 hrs. (after 7 days of opening of Technical Bid, if possible)

The tender documents & other details will be available on https://www.nprocure.com upto 18.00 hrs. upto 21-07-2014. Tender notice can also be seen at the website www.diu.gov.in

Submission of tender fees in the form Bid Security (EMD), in the form of DD /FDR only from any nationalized / schedule bank and other supporting documents i.e. copy of valid license from the competent authority, copy of VAT/ST registration and copy of PAN/TAN of Income tax etc., and terms and conditions duly signed in hard copy to the undersigned by RPAD/Speed Post/by hand on or before 23-07-2014 upto 16:00 hrs. However tender inviting authority shall not be responsible for any postal delay. The tenders received without Bid Security (EMD), Tender Fees in the form of DD/FDR only and other required documents shall be summarily rejected.

The Department reserves the right to reject and or all tenders without assigning any reason and selection shall be at the absolute discretion of the Department & Departments decision in this respect shall be final and binding.

In case bidder needs and clarification or if training required for participating in online tenders, they can contact the following office. (n)code solution – A division of GNFC Ltd, 403m, GNFC Info. Tower, Bododkdev, Ahmedabad – 380 054, Gujarat. Email – npower@ncode.in. website : www.nprocure.com

(D. S. SAROHA)
Deputy Director (Tourism),
Diu.

Copy to:-
The D.I.O., N.I.C., Diu……to upload on Official Website.
TERMS & CONDITIONS FOR THE WORK OF CLEANING & MAINTENANCE OF GARDENS AT OPPOSITE DIU MUSEUM AND OPPOSITE GANDHI SMRUTI AT CHAKRATIRTH BEACH, DIU AREA NEAR ENVIRON, ROADS AND ACCESESSES THROUGH THE GARDEN BY REMOVAL OF ORGANIC & INORGANIC WASTES, ALL FOREIGN MATERIALS INCLUDING TRANSPORTATION, STORING, DISPOSAL AND MAINTAIN CLEANLINESS IN THE GARDENS THROUGHOUT THE DAY AND TO PROVIDE WATCHMAN FOR SAFETY OF GARDENS THROUGHOUT THE NIGHT.

1. The Bidders shall be responsible for all the costs associated with the preparation of their proposal and their participation in the bidding and subsequent selection process. The Deputy Director (Tourism), Diu will not be responsible or in any way liable for such costs, regardless of the conduct or outcome of the selection process.

2. The bidder should quote his rates in lump sum (price bid) for the work of cleaning & maintenance of gardens Areas by removal of organic and inorganic wastes including all foreign materials including Transportation, Disposal and maintaining the Cleanliness of the gardens throughout the day including parking areas and approach roads leading to the gardens and surrounding environ.

3. The Bidder shall submit supporting calculations for the quoted amount. The calculation shall be self-explanatory. The supporting calculations shall be duly filled and signed in Annexure – 3.

4. The bidders prices shall include all the relevant taxes and duties and cost towards all expenditure and overheads including profit on manpower, establishment, providing stationary, transport, stay, local conveyance, and all other infrastructure including mobilization and demobilization of work force and facilities required to complete the assignment successfully including disposal of the waste to the dumping area. The bidder shall comply all the laws especially labour laws.

5. The bidders shall visit and examine the site and obtain for themselves, at their responsibilities, all the information and date that may not be necessary for preparing their proposal.

6. The successful bidder shall collect and dispose all types of waste including litter, plastic bags/bottles, organic and inorganic waste as per the scope of work besides garbage generated by shacks/shops including sand dunes/vegetation area, and access to the Gardens. The site for disposal shall be arranged by the bidder, and the bidder must give the details of his plan to dispose off the garbage in a scientific and proper manner. The Contractor has to abide by the plan given by him very strictly and no deviation whatsoever will allowed. Such plan must accompany the deviation whatsoever will be allowed. Such plan must accompany the tender documents at the time of submission of this tender documents. Tender documents without such plan would be rejected even if they fulfill all the conditions. The garden site should be made available for inspection to the Officials of the Department of Tourism every day.
7. The bidders shall also be responsible for the:

i. Maintenance & cleanliness of gardens as required by the Deputy Director (Tourism), Diu.

ii. The entire responsibility of collection, dumping/disposal lies with the bidder/contractor. The bidder has to make arrangements for disposal of garbage and provide disposal/dumping site certificate along with the tender as per Annexure – 5. The Bidder/contractor should collect the organic/inorganic waste displaced from the beaches to the nearby surrounding area also.

iii. The contractor shall deploy minimum 3 workers in each gardens comprising minimum 50% of the Labourers originally from the local villages with all necessary required equipments in order to collect and dispose of organic/inorganic waste. The contractor shall/provide/arrange uniforms to their workers at their own cost. The uniform should be same as the dress code given to the workers of the Department of Tourism, Diu, if any.

iv. All the workers deployed in the gardens shall be present minimum 8 hours and the agencies should submit their schedule of timing in advance to this department.

v. The Contractor shall also arrange for the worker uniform, gloves, boots, brooms, dustbins (as per standard design), temporary rest rooms and toilets facilities for the workers, arrangement of vehicle for disposal of wastes, disposal site etc. for successful completion of work.

vi. No workers below the age of 18 (Eighteen) years shall be employed on the work.

vii. The contractor shall transport and disposed of the collected garbage on each day, as required under the environment protection law.

8. The bidder shall deposit Rs. 50,000/- as Bid security (Earnest Money Deposit) for the identified gardens in the form of FDR/DD in favour of the Deputy Director (Tourism), Diu payable at Diu.

9. The Successful bidder whose tenders may be accepted (hereafter called the Contractors) shall furnish Security deposit of Rs. 1,00,000/- (Rupees One Lakh Only) in favour of the Collector, Diu. If the successful bidder fails to give the said security deposit within seven days from the proposed date of allotment, the rest in line shall be considered for allotment.

10. The successful bidder shall submit monthly running bill to the Department of Tourism, Information & Publicity, Bunder Chowk, Diu for settlement. The bill shall be cleared for payment only after due certification by the Committee formed for the purpose consisting of Deputy Director (Tourism), Diu & Information Assistant,
Diu respectively. Day to day progress of cleaning & maintenance of Gardens will be carried out by the Committee formed by the Department of Tourism either collectively or individually and in case of any lapse reported, then department of Tourism shall deduct an amount which is equivalent to the amount involved in the each working day with an additional penalty of Rs.5000/- per day. Every time a lapse is observed, a written notice should be issued to the contractor. If any contractor gets three such notices in a single month, then the contract would be terminated without giving any further notice to the contractor and the entire Bank Guarantee given would stand forfeited.

11. The successful bidder shall enter into an agreement with the Department of Tourism upon receipt of acceptance of work order.

12. Terms & conditions, payment terms and mode of payment, price bid documents, letter of acceptance and the agreement shall form the contract documents.

13. The bidder shall ensure that the proposal is complete in all respects and confirms to all requirements indicated in the bid documents.

   It would be deemed that by submitting the proposal, Bidder has:

   i. Made a complete and careful examination of the Bid documents.

   ii. The bid conforms to all the requirement of the Department of Tourism, Administration of Daman & Diu.

   iii. Dumping sites are arranged without any disputes and complaints referring to Department of Tourism.

14. Every stretch of the identified gardens for cleaning & maintenance shall be demarcated by the Department of Tourism and the successful bidder shall erect two numbers of Mild Steel board of approved design with necessary instructions as directed by the Additional Director of Tourism at the demarcated area at the bidder's own cost.

15. The proposal should have no over writing except as necessary to correct errors made by the Bidder themselves, in which case such corrections must be initiated by the person signing the proposal.

16. The Authorized representative of the Bidder shall initial each page. The persons signing the proposal shall initial all the alteration, omissions and additions.

17. The Bidders shall also seal the envelopes containing the proposals.

18. The period of contract will be two years, which can be extended for further two years on same rate, terms & conditions based on performance of bidder during two years.
19. The financial proposal should be unconditional and any conditionality attached with then proposal may result in the rejection of the proposal.

20. The envelop shall clearly be super-scribed as proposal for the work of cleaning & maintenance of gardens areas, parking areas nearby environ, roads and accesses through the garden by removal of organic and inorganic wastes, all foreign materials including transportation, disposal and maintain cleanliness in the gardens throughout the day.

21. If the envelop is not sealed and marked as instructed above, the Deputy Director (Tourism), Diu assumes no responsibility for the misplacement of premature opening of the contents of the proposal submitted.

22. The prospective bidders may check their clarification, if any, on the bid in writing to the Deputy Director (Tourism), UT Administration of Daman & Diu. Only clarification submitted in the writing will be answered / responded by the Assistant Director of Tourism, Department of Tourism, Administration of Daman & Diu.

23. The last date for seeking clarification is 22-07-2014 upto 06.00 P.M.

24. No tender shall be allowed to be modified after the submission.

25. The tender and all the correspondence and documents related to the tender exchanged by the bidder and Deputy Director (Tourism), Department of Tourism, Diu shall be necessarily written in English language.

26. The prices shall be quoted in terms of Indian Rupees only.

27. The total price quoted by consultant covers all the Bidders obligations mentioned in or to be reasonably inferred from the bid documents in respect of work of cleaning & maintenance of gardens area by removal of organic and inorganic wastes including all foreign materials and maintaining of the gardens including transportation and disposal of wastes.

28. Tender shall remain valid for a period of 90 (ninety) days after the last date of submission of tender. In exceptional case Deputy Director (Tourism), Diu, UT Administration of Daman & Diu may request other Bidder to extend a period of validity for a specified additional period and the contract shall be valid for a period of twenty four months only.

29. Any comments which the bidder desires to make shall not be placed in the annexed document but shall take form of a separate statement which should be as brief as possible and give reference to page, clause or item number of the annexed documents.
30. The information submitted shall be specified and strictly as per the formats and no additional information need to be placed which is not asked in the formats.

31. The Addl. Director of Tourism / Collector, Diu reserves the right to accept or reject any bid or to annual bidder process and reject all tenders at any time prior to the wards of contract without incurring any financial liability to the affected bidders and any obligation to inform the affected bidders.

32. If at any time, it has bring to notice of the Tourism Department, that the successful bidder is not providing man power or equipments at these gardens as per the work Order / Agreement the bidder shall be liable to impose penalty as deemed fit by the Tourism Department which will be not less than 5000/- per day.

33. If at any time it is notice by the Tourism Department that the bidder has violated any of the Terms & Conditions, the Tourism Department shall be at the liberty to terminate the Contract, without prejudice to any action as per Law.

34. The Tender fee is Rs. 1,000/- (Rupees One thousand only) which is required to be enclosed in form of Demand Draft drawn in favour of Deputy Director (Tourism), Diu payable at Diu alongwith the hard copy of the tender.

35. The financial Bid should be submitted online only on www.nprocure.com.

36. All taxes under any act payable to the Government shall be paid by the contractor.

37. There shall be no master – servant relation between employees of the contractor and Tourism Department, U.T. Administration of Daman & Diu.

(D. S. SAROHA)
Deputy Director (Tourism),
Diu.

(Signature of the tenderer)
In form of acceptance of above terms & conditions
Diu is a part of Union Territory Daman & Diu of the Indian Union of total area of 39.48 Sq. Kms. The Population of this part as per Census 2011 is 52056. The total Tourist arrived are approximately 12,68,539 for the year 2012. Diu has been bestowed by nature with lovely tracks along the Arabian Sea and beautiful beaches/gardens making it famous for its natural beauty, clean surroundings and a prominent tourist destination.

Over years the years, in view of the fast pace of urbanization and tourist development, the problems of solid waste management has attained great importance. Although, a substantial progress has been made during the last couple of years, the system of organized collection and scientific disposal has not been achieved to the required level.

The waste in gardens areas normally consists of:

1. Plastic bottles, plastics cups, plastic bags.
2. Food waste
3. Liquor bottles
4. Papers
5. Rags
7. Animal Waste from the stray cattle
8. Other waste like sticks & logs of wood, dead fish dead bodies of animals, etc. carried to the shores by water current of the Arabian Sea.
9. Tar balls
10. All type of waste not mentioned above.
ANNEXURE – I

FINANCIAL BID

Name of Work

1. 09 (nine) workers for cleaning & maintenance of gardens 2 (two) opposite Diu Museum & one (1) at Opp. Gandhi Smruti at Chakratirth Beach, Diu area, near environ, roads and accesses through the entire garden by removal of organic and inorganic wastes, all foreign materials including transportation, storing, disposal and maintain cleanliness in the garden throughout the day.

2. 03 (three) watchmen at garden Opp. Diu Museum & Opp. Gandhi Smruti at Chakratirth Beach to provide safety of garden throughout night.

Name of garden

1. Garden Opposite Diu Museum, Diu (02 Nos.)

2. Garden opposite Gandhi Smruti at Chakratirth Beach, Diu. (01 Nos.)

The Bidder Shall quote consolidated rate for cleaning & maintenance of two gardens

<table>
<thead>
<tr>
<th>Sr. No.</th>
<th>Description</th>
<th>Rate per month in figures</th>
<th>Rate per month in words</th>
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<tbody>
<tr>
<td>1</td>
<td>1. 09 (nine) workers for cleaning &amp; maintenance of gardens 2 (two) opposite Diu Museum &amp; one (1) at Opp. Gandhi Smruti at Chakratirth Beach, Diu area, near environ, roads and accesses through the entire garden by removal of organic and inorganic wastes, all foreign materials including transportation, storing, disposal and maintain cleanliness in the garden throughout the day.</td>
<td>Online Only.</td>
<td></td>
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<tr>
<td></td>
<td>2. 03 (three) watchmen at garden Opp. Diu Museum &amp; Opp. Gandhi Smruti at Chakratirth Beach to provide safety of garden throughout night.</td>
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The quoted amount shall be inclusive of all costs (including all taxes and expenditure on men, machinery, transportation, dumping, erecting of sign board, dustbins etc.)

DIU.

Date: Signature of the Authorized Signatory with Name & Designation
To,
The Deputy Director (Tourism),
Department of Tourism,
Information & Publicity,
Bunder Chowk, Diu – 352 520.

Dear Sir,

Having examined the Price Bid including scope of work, I/we submit all the necessary information and relevant documents and also give undertaking as follows:

1. The gardens is/are inspected by me.
2. I/we know all the conditions of the work.
3. All the materials, labour, transportation and disposal shall be arranged by me.
4. I have to deposit Security Amount as per Clause-9 of the Instructions.
5. I also submit Income Tax Clearance certificate along with the price bid.

Enclosed herewith please find F.D.R./Demand Draft No. __________________________ dated: __________________________ drawn on Bank __________________________ in favour of Deputy Director (Tourism), Diu for __________________________ payable at Diu, Diu towards Bid Security (EMD). Demand Draft for Rs.1,000/- as Tender Fees is also enclosed bearing No. __________________________ dated ________________ drawn on the Bank __________________________ payable at Diu.

I / we understand that the Deputy Director (Tourism), Diu reserves the right to reject any Application without assigning any reasons thereof.

DIU.
Date: __________________________

Signature of the Authorized Signatory
With Name & Designation
ANNEXURE – 3

COST BREAKUP

Cost break up shall consists of:-

a. Charges towards workers.
b. Charges towards brooms, baskets, garbage sewers, pickers etc.
c. Uniform & Photo Identity Cards charges
d. Charges towards dustbins and boards.
e. Charges towards transportation and dumping.
f. Contractor's Profit Margin.

Charges for one month.

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<tr>
<th>Sr.No.</th>
<th>Description</th>
<th>Rate</th>
<th>Amount</th>
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DIU.
Date: 
With Name & Designation

Signature of the Authorized Signatory
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<tr>
<th>Sr.No.</th>
<th>Description</th>
<th>Remarks</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Name of Garden</td>
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<td>2.</td>
<td>Total Quantity of Garbage</td>
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</tr>
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<td>a).</td>
<td>Organic wastes</td>
<td></td>
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<tr>
<td>b).</td>
<td>Inorganic wastes (plastic etc.)</td>
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<tr>
<td>3.</td>
<td>Number of Workers</td>
<td></td>
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<tr>
<td>4.</td>
<td>Number of Hours of working</td>
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<tr>
<td>5.</td>
<td>Number of Dustbins</td>
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<tr>
<td>6.</td>
<td>Location of Dustbins</td>
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<tr>
<td>7.</td>
<td>No &amp; type of vehicle for transportation</td>
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<tr>
<td>8.</td>
<td>Dumping location</td>
<td></td>
</tr>
<tr>
<td>9.</td>
<td>Distance of dumping location from gardens</td>
<td></td>
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<tr>
<td>10.</td>
<td>Contract person and Phone Number (Land line and</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Mobile)</td>
<td></td>
</tr>
<tr>
<td>11.</td>
<td>Additional information, if any</td>
<td></td>
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</table>

DIU.
Date:                                Signature of the Authorized Signatory
With Name & Designation

.
To,
The Deputy Director (Tourism),
Department of Tourism, Information & Publicity,
Bunder Chowk,
Diu.

Sub: - Disposal of Garbage cleared from gardens sites.
Ref: - Clause 7 (ii) of the Terms & Condition.

Sir,

I am to state that a price bid has been submitted by me for cleaning & maintenance of gardens including collection, transportation, disposal and maintenance of the cleanliness of gardens.

In this connection, I have tied up / made arrangement with __________________ or I undertake to dispose the collected garbage scientifically on my own without causing any nuisance or inconvenience to public in the process of transportation and disposal. I am also enclosing a complete plan of garbage collection, segregate and scientific disposal of garbage collected along with.

Yours faithfully,

DIU.
Date:
With Name & Designation

Signature of the Authorized Signatory