The Superintendent and Head of Office, Collectorate, Diu hereby invites sealed Tender on behalf of the President of India from the Transports/Travel agents dealing in the business of providing vehicles on hire, for the period and terms and conditions as detailed below:-

<table>
<thead>
<tr>
<th>Sr. No.</th>
<th>Description of Items</th>
<th>Rate offered for 1 No. of Vehicle Within Diu District</th>
<th>Rate offered for 1 No. of Vehicle Outside Diu District</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>a Per day</td>
<td>b Rate for km beyond the 300 km limit c Per hours Night charges after 10 p.m. a Rate per km b Per hours Night charges after 10 p.m.</td>
</tr>
<tr>
<td>1</td>
<td>7 seaters car i.e. Innova/Tavera/Qualis etc with A.C.</td>
<td></td>
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</tr>
<tr>
<td>2</td>
<td>7 seaters car i.e. Fortuner/ BMW/XUV etc. with A.C.</td>
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<tr>
<td>3</td>
<td>4 seaters car i.e. Indica/Maruti Swift etc. with A.C.</td>
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<tr>
<td>4</td>
<td>Autorickshaw</td>
<td></td>
<td></td>
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<tr>
<td>5</td>
<td>Bike (under Rent A Motor Cycle Scheme)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>6</td>
<td>Bus 10 seaters</td>
<td></td>
<td></td>
</tr>
<tr>
<td>7</td>
<td>Bus 15 seaters</td>
<td></td>
<td></td>
</tr>
<tr>
<td>8</td>
<td>Bus 25 seaters</td>
<td></td>
<td></td>
</tr>
<tr>
<td>9</td>
<td>Bus 40 or 54 seaters</td>
<td></td>
<td></td>
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<tr>
<td>10</td>
<td>Bus 10 seaters with A.C.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>11</td>
<td>Bus 15 seaters with A.C.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>12</td>
<td>Bus 25 seaters with A.C.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>13</td>
<td>Bus 40 or 54 seaters with A.C. i.e. Volvo etc.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>14</td>
<td>Light Goods Pick up</td>
<td></td>
<td></td>
</tr>
<tr>
<td>15</td>
<td>Medium Goods Truck</td>
<td></td>
<td></td>
</tr>
<tr>
<td>15</td>
<td>Heavy Goods Truck</td>
<td></td>
<td></td>
</tr>
<tr>
<td>15</td>
<td>Crane</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**TERMS AND CONDITIONS:**

1. The Tender should be submitted in a sealed envelope super scribed as tender for "HIRING OF VEHICLE"

2. The rate should be quoted in the prescribed form to be given by the department the rate should be valid for the period of One Years from the date of tenderization.

3. The successful tenderer shall have to provide the A.C. Car along with well-dressed driver who can speak and understand Hindi and as per our requirement.

4. The tenderer shall have to submit supporting documents of license, Tax, Pan card etc.

5. All/Taxes/Duties/Royalties Charges payable on the sales/transport etc. Within and/or outside the state shall be payable by the Service provider.

6. The Tender will have to be submitted in the Collectorate, Diu on or before 05/06/2017 at 12:00 p.m. Hrs. which will be opened on 06/6/2017 at 12:00 p.m. hrs. In presence of the Committee members if possible.
7. The Travel Agent/Transporter should be dealing in the business of providing vehicles on hire.

8. The Tender rate shall not be quoted with absurd rates or make corrections/over writings in the tender.

9. Any Tender found containing any corrections/over writings in excess of permissible corrections/overwriting shall be liable to be rejected summarily.

10. The Right to accept or reject all or any Tender without assigning any reasons thereof are reserved by the undersigned.

( D. H. Rathod )
Superintendent & H.O. Transport Department
Collectorate, Diu

To,

1. Ekta tours & Travels, Diu
2. Global tours & Travels, Bunder Chowk, Diu
3. Diu Tours & Travels, Rent a Car Bunder Chowk, Diu
4. Sai Tours & Travels, Diu

Note: if any query pl. contact to transport office before 05/06/2017 at 12:00 p.m.
TERMS AND CONDITIONS FOR PROVIDING VEHICLE ON HIRE

Instructions to Bidders:

1) The rate should be quoted in the prescribed form given by the department, the rate should be valid for the period of One Year from the date of tenderization.

2) All/Taxes/Duties/Royalties Charges payable on the sales/transport etc. Within and/or outside the state shall be payable by the Service provider.

3) The decision of the Tender Inviting Officer for acceptance/rejection shall be final.

4) The right to accept or reject any tender partly or fully without assigning any reason thereof is reserved with the Collector, Diu, and his decision on all matters relating to acceptance or rejection of the tender in whole or in part will be final and binding to all.

5) No applications/clarifications shall be accepted from the tenderers once tenders are received by the Department.

6) The rate shall be valid and operative for one year and no enhancement shall be granted at the rate once approved during this period. Conditional tenders shall be rejected summarily.

Conditions of Contract:

1) The tenderer shall have to submit supporting documents of license, Tax, Pan card etc.

2) In case of any accident with vehicle or Drivers during the Course of execution of the agreement/work, and/or the damage done by the Vehicle or his Driver to the property of the Government, the responsibilities. The department shall not be responsible for any kind of accident. The cost of damage of property shall be recovered from the agency.

3) The Collector, Diu including the superior authority of the Administration shall oversee the operation of works carried out by the contractors and contractors shall be bound to obey all the instructions of the superior authority.

4) In case of breach of any of the conditions of the contract by the contractor or if the work of the contractor is found unsatisfactory by the Department, such contract shall be terminated by the Departmental authority. The Collector, Diu shall be the authority for arbitration and the decision of the Collector will be final and binding to all.

5) In case the successful tenderer stop the work/operation either partly or fully during the agreement period, the Department authority reserves the right to get such works/operation executed through any other sources at the risk and cost of the defaulted contractor. The SD of the defaulted contractor shall be forfeited. Any additional payment which has to be paid to execute the work under such circumstance for such works/operation the said amount shall be recovered from the pending bills/deposit/any other works of the default contractors and/or shall be as on arrears of land revenue.
6) If the contractor is found to execute any offensive work/activities not covered in the contract agreement/conditions, instructions, the proportionate amount of such works shall be recovered as penalty from the running bill payable to the contractor.

7) The successful tenderer has to start the works/operation as per the tender terms & conditions and specification whenever required on receipt of the work order. Or by executing an agreement.

8) Any dispute of civil or criminal nature shall be within the jurisdiction of the local Court of Diu District (U.T.)
   (a) The contractor shall have to offer unconditional bid/tender in the tender form itself. Any bid/tender with condition/s shall be summarily rejected.
   (b) If any change in the administrative procedure/rules by Department Authority time to time which is suitable to the Department for smooth operation of works shall have be binding to the contractor/s and for that the contractor shall have to give his willingness in writing.

9) In case of any dispute in terms of interpretations of agreement/contractor, the decision of the Collector, Diu in such cases shall be final and binding to all.

10) The priority shall be given to the person (s)/organization(s) for this work/operation who are having experience of at least One years or more for such type of works.

11) The successful tenderer shall have to take all care to avoid any accident during the course of work/operation for which all required precautions/steps are to be taken upon works site at the cost of the contractor himself. It shall be the duty of the contractor to handle such cases at his/their own cost and pay the damages/compensation payable if the Court or any other competent authorities may decide/order. The Department authority shall not be responsible for such cases/incidents or for payment of any damages/compensation which may occur on such incidents.

12) The contractors shall have to produce all required evidence in respect of individual proprietor, partnership deed in case of partnership/firm and copy of the Memorandum and Article of Association in case of registered company.

13) The works/operation assigned is a part of essential service of General/Public Health, hence the contractor shall not postpone or close/stop such works in any circumstances/on any pretext. If such day to day works is not found satisfactory, then the penalty at the following rate shall be charged from the running bill or as per the condition of the contract.

14) If the contractor fails to execute the works, the Collector authority will impose penalty appropriately. The contractor shall have the opportunity to place his grievances if any regarding the penalty imposed within seven days to the Collector, Diu. Who will hear both the parties and his decision will be final and binding to both the parties.

15) The contractor shall have to undertake all works during all VVIPs visit, securities purpose, urgent needed during emergency even in disaster period also invariably failing which double penalty shall be charged from the contractors for not undertaking the work on such days. However the Contractor will be given an opportunity to be heard as per the procedure mentioned in above.

16) The penalty shall not be charged in case the work is closed due to curfew, flood and flood like situation, cyclone, strike, riots and during any natural calamities, but the Contractor shall carry out all the work with extra time and staff if needed, during post–calamity.
17) The timing for the contractors for all the work/operation/service shall be as follows: they will have to perform shift duties. However in case of securities, emergency and/or any sort of urgency this period can be extendable with the prior permission of the Department authority.

18) The contractor shall have to obey strictly the provision of Minimum Wage Act Child Labour Act any other relevant Act/Rules. The responsibilities on violation of these acts shall be of the contractors. The Administration shall not be responsible for any litigation in this regard.

19) The contractor shall provide at his own risk and cost all required uniforms, Boots, gumboots hand gloves, raincoat etc. to the Drivers. The contractor shall have to get such uniforms approved in advance from the competent authority.

20) The agreement for providing personnel’s shall be valid for One years at the prevailing rates.

21) The Driver deployed by the agency found not obeying, dishonest, unhealthy, non-co-operative in such cases the instructions of the Superintendent(G), Collectorate, Diu immediate replacement or transferred shall be binding to the agency and will do so without any pretext.

22) If any personnel’s are found in drinking position or other unsocial activities like gambling etc. they shall have to be relieved from the duties immediately in such matter decision taken by the competent authority shall be final and binding to all.

23) The Superintendent(G), Collectorate, Diu shall release bill of the agency on successful and satisfaction performance of the duties by the agency.

24) The right to accept or reject the tender without assigning any reason thereof is reserved with the undersigned.

25) No residential facilities & food shall be provided by the Collectorate, Diu to the agency. The staying/tentage arrangement shall have to be managed by the Agency itself at this own risk and cost for all the Drivers deployed for the purpose for the above said work.

26) The agency and staff should give full Co-operation of Police in case of inquiry regarding damage caused to the property of the institute.

( Shri D. H. Rathod )
Superintendent(G) / Head of Office,
Collectorate, Diu.

The above terms, conditions and specification are accepted by me.